Battleship Project Meeting |Minutes

## Meeting date | time 22/3/2018 | 3:00pm | Meeting location Swinburne University EN310

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| |  |  | | --- | --- | | Meeting called by | Pasindu Ashen Devinda Wijayapura | | Type of meeting | Battleship Project Meeting | | Facilitator | Pasindu Ashen Devinda Wijayapura | | Note taker | Carey McManus | |  |  | | Attendees:  Endru Joshua Quang Huy Bach |
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# Agenda topics

## Time allotted | 10 Minutes | Agenda topic Roles | Presenter Ashen

Decision on who is going to take on which tasks for the project

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| --- | --- | --- |
| Action items | Person responsible | Deadline |
| Setting up Trello Board | Huy | 29/3/2018 |
| Setting up Toggl team project  Uploading the VB.Net code base to Github  Researching tools that can be used to convert VB code to C# code  Researching suitable coding standard  Creating list of files with detailed descriptions  Identifying TODO, BUGs, FIXME in code base  Determining quantity and quality of documentation in code | Ashen  Ashen  Endru and Huy  Ashen  Carey and Huy  Carey  Endru | 29/3/2018  29/3/2018  7/4/2018  7/4/2018  7/4/2018  7/4/2018  7/4/2018 |
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## Time allotted | 5 Minutes | Agenda topic General Items | Presenter Endru

Discussion around other items related to the project for which no decisions to be made

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| Action items | Person responsible | Deadline |
| Everyone needs to download the old code and make sure they can run it | Everyone | 27/3/2018 |
| Need to find and list functional issues. What works the way it should and what doesn’t | Everyone | 7/4/2018 |
| A list (on wiki) should be created to keep track of any extension ideas and new features that could be added, this should not include bugs to fix. | Everyone | 7/4/2018 |